

Remote Sellers Portal Wording

We need confirmation of the wording on these screens. The highlighted texts need your approval or modification.

1. Home page

This is the proposed wording on the home page. The coloring will change.

RemoteSellersLA.gov Portal is an online tool that facilitates secure electronic filing of a single return for Louisiana both state and local sales tax for remote sellers ONLY. Taxpayers should be collecting and remitting sales and use tax imposed by state and local taxing jurisdictions. . RemoteSellersLA.gov is the central portal to file and remit a single return for state and local sales tax.

RemoteSellersLA.gov portal is provided to you at no charge and offers an easy-to-use registration. In addition, taxpayers are able to maintain their own identifying and demographic information.

[CLICK HERE TO SEE IF YOU QUALIFY TO FILE AS A REMOTE SELLER.](#)

HOME LOOKUP SUPPORT FAQ

LARemoteSellers Portal is an online tool that facilitates secure electronic filing of state, parish, and city sales tax returns for remote sellers ONLY in the State of Louisiana. Taxpayers should be collecting and remitting both state and parish/city taxes on taxable sales. LARemoteSellers portal permits the filing of multiple parishes/city returns from one centralized site.

LARemoteSellers portal is provided to you at no charge and offers an easy-to-use registration. In addition, taxpayers are able to maintain their own identifying and demographic information.

[CLICK HERE TO SEE IF YOU QUALIFY TO FILE AS A REMOTE SELLER.](#)

USERNAME

PASSWORD

☐ Remember Username

LOGIN

[FORGOT PASSWORD?](#)

Create a business account to register your business, file, and pay your Sales Tax

CREATE A BUSINESS ACCOUNT

For tax preparers, CPAs and filing practitioners who manage multiple business accounts for multiple clients.

CREATE A TAX PREPARER ACCOUNT

Website Support

Tax Authority Contact Information

Phone: (225) 215-0052
Toll-Free: (877) 693-4435

Support@LARemoteSellers.com

2. Sign up process

You must enter your Direct Marketer Account number OR certify you meet the requirements before continuing.

If you have been contacted and advised to file as a Remote Seller, please enter your LA Direct Marketer's Account Number below. For additional security, you are required to enter the last 4 digits of your FEIN.

If you are applying for a new Remote Seller's Account number, review the requirements and check the box below to certify you qualify to file.

Online Filing Account Set Up

Step 1: User Information

Step 2: Security

Sign Up for a New Account

You must enter your Direct Marketer Account number OR certify you meet the requirements before continuing.

If you have been contacted and advised to file as a Remote Seller, please enter your LA Direct Marketer's Account Number below. For additional security, you are required to enter the last 4 digits of your FEIN.

If you are applying for a new Remote Seller's Account number, review the requirements [HERE](#) and check the box below to certify you qualify to file.

Account*
Number
Last 4 of*
FEIN

OR

☐ I certify that I believe I meet the requirements to file as a Remote Seller.

To start submitting your tax returns electronically, complete the following information and set up a user name and password.

Online Account Information

Username*
Password*
Re-enter*
Password

First Name*
Last Name*
Title*
Phone Number*
Fax Number
Email Address*
Re-enter Email Address*

By clicking **SIGN UP** I agree to the following:

I agree that my username and password will be the equivalent of my handwritten signature, as authorize by Louisiana.

I am declaring that I am authorized to make payments from the bank account I will, or have entered, during the payment process of these transactions.

I am authorizing a direct payment to the Louisiana Sales and Use Tax Commission for Remote Sellers as specified in the payment process.

I understand that I will have to pay additional interest and penalties if a payment is not completed timely. This includes if the banking information I enter is not valid or the financial institution will not accommodate the direct debit transfer request.

Any personal information collected is used within RemoteSellersLa.gov to authenticate your account with the Louisiana Sales and Use Tax Commission for Remote Sellers . This information will not be disclosed or shared in any way with any outside entities without your explicit permission.

By clicking 'Sign Up' I agree to the following:

I agree that the tax returns I submit via LARemoteSellers.com shall be the legal equivalent of returns submitted on paper documents.

I agree that my user name and password will be the equivalent of my handwritten signature, as authorized by the State. Click the state below to view. LOUISIANA

I am declaring that I am authorized to make payments from the bank account I will, or have entered, during the payment process of these transactions.

I am authorizing a direct payment to the appropriate Taxing Authorities as specified in the payment process.

I understand that if the banking information I enter is not valid or the financial institution will not accommodate the direct debit transfer request, I will have to pay additional interest and penalties if a payment is not completed timely.

Any personal information collected is used within LARemoteSellers.com to authenticate your account with the appropriate Taxing Authorities. This information will not be disclosed or shared in any way with any outside entities without your explicit permission.

CANCEL

SIGN UP

3. Application for Remote Sellers account number

This will be the flow of the application. If they don't "pass the validation" on the Business Activity page they will be stopped.

Welcome to the Remote Seller's Account Number Application

What is a Remote Seller's Account Number?

A Remote Seller's account number is a number that is issued to a business, by the Louisiana Sales and Use Tax Commission for Remote Sellers, who qualifies to file a return as a Remote Seller.

Who Should Complete this Application?

You should complete this application if you are a remote seller that has or anticipates having gross revenue for sales delivered into Louisiana in excess of \$100,000 or 200 or more separate transactions sold for delivery into Louisiana.

Who Should NOT Complete this Application?

You should not complete this application if you qualify as a dealer in Louisiana under LA R.S. 47:301(4) .

To begin a new application, click the Next button below. To continue an application you previously saved, click here.

Welcome to the Remote Seller's Account Number Application

Welcome

What is a Remote Seller's Account Number?

A Remote Seller's account number is a number that is issued to a business, by the State of Louisiana, who qualifies to file a Louisiana Sales Tax return as a Remote Seller.

Louisiana Business Activity

Who Should Complete this Application?

You should complete this application if you need to remit sales taxes to a tax authority you are not currently registered with. After you have submitted the application, you will be assigned a temporary account number that will allow you to file a return to the tax authorities you registered for. If there is any question as to whether you have registered with a tax authority and received an account number already, please contact the tax authority directly.

Business Information

Who Should NOT Complete this Application?

You should not complete this application if you have already received an account number from the tax authority you are filing a return to. You do not need a special or different account number to file returns online. If you have already received an account number, it can usually be located on forms/correspondence that you have received from that tax authority. If there is any question as to whether you have registered with a tax authority and received an account number already, please contact the tax authority directly.

Additional Information

Review Information

Registration Complete

To begin a new application click the Next button below. To continue an application you previously saved, click [here](#).

CANCEL

NEXT

3a. Qualifying questions

Now that you have created your online filing account, please complete these steps to apply for a remote seller's account number. If the taxing authority confirms your eligibility to file as remote seller, an account number will be assigned to you and you will be able to file a Sales Tax return.

- I am currently a Direct Marketer. but elect to file as a Remote Seller.

My current Direct Marketer account number is _____

- I have never registered as a Direct Marketer in Louisiana to remit sales tax.

Please check all the items that apply to your company's business activities in Louisiana. If none of these items pertain to this business, select "None of the Above".

- Maintains a place of business in Louisiana, such as an office, agency, warehouse, showroom, retail outlet, manufacturing plant, etc.
- Has an employee or independent representative in Louisiana, or one that travels into Louisiana for any reason, including (but not limited to) installations, training, sales calls, etc., such as a salesman, sales representative, manufacturer's representative, contactor, agent, installer, repairmen, etc.
- Delivers merchandise into Louisiana by company-owned vehicle, leased vehicle, or by any means other than common carrier or the U.S. Postal Service.
- Leases or rents tangible personal property in Louisiana.
- Contracted to make improvements to real property in Louisiana.
- Holds title to any real property, or moveable property stored, used, or kept in Louisiana.
- Corporation files as part of a Federal consolidated group for income tax purposes. If so, please attached a list of all corporation names filing within the consolidated return.
- Partners with or is affiliated with another company in Louisiana. Company meets other requirements to file sales or use taxes in Louisiana:

- Company will or has met economic nexus thresholds (\$100,000 Gross Sales/200 or more transactions).
 - Company meets other filing requirements:
- Have you ever been registered with any other taxing authority or collector in Louisiana? If checked, provide who, when, etc.
- None of the above.

Welcome

Louisiana Business Activity

Business Information

Additional Information

Review Information

Registration Complete

Application For a Remote Seller's Account Number

Now that you have created your online filing account, please complete these steps to apply for a remote seller's account number. If the taxing authority confirms your eligibility to file as a remote seller, an account number will be assigned to you and you will be able to file a Sales Tax return.

REASON FOR APPLYING:

- ☐ I am currently a Direct Marketer, but elect to file as a Remote Seller.
My current Direct Marketer account number is
- ☐ I have never registered as a Direct Marketer in Louisiana to remit sales tax.

Please check all the items that apply to your company's business activities in Louisiana. If none of these items pertain to this business, select "None of the Above".

- ☐ Maintains a place of business in Louisiana, such as an office, agency, warehouse, showroom, retail outlet, manufacturing plant, etc.
Has an employee or independent representative in Louisiana, or one that travels into Louisiana for any reason, including (but not limited to) installations, training, sales calls, etc., such as a salesman, sales representative, manufacturer's representative, contactor, agent, installer, repairmen, etc.
- ☐ Delivers merchandise into Louisiana by company-owned vehicle, leased vehicle, or by any means other than common carrier or the U.S. Postal Service.
- ☐ Leases or rents tangible personal property in Louisiana.
- ☐ Contracted to make improvements to real property in Louisiana.
Holds title to any real property, or moveable property stored, used, or kept in Louisiana.
- ☐ Corporation files as part of a Federal consolidated group for income tax purposes. If so, please attached a list of all corporation names filing within the consolidated return.
- ☐ Partners with or is affiliated with another company in Louisiana.
- ☐ Company meets other requirements to file sales or use taxes in Louisiana:
 - ☐ Company will or has met economic nexus thresholds (\$100,000 Gross Sales/200 or more transactions).
 - ☐ Company meets other filing requirements:
- ☐ Have ever been registered with any other taxing authority or collector in Louisiana. If checked, provide who, when, etc.
- ☐ None of the above.

CANCEL

SAVE AND
CONTINUE LATER

NEXT

3b. Business Information

Welcome

Louisiana Business
Activity

Business
Information

Additional
Information

Review Information

Registration
Complete

Business Information

Legal Name *

Trade Name

Business Type * ☒ Sole Proprietor ☐ Corporation ☐ Nonprofit
☐ Partnership ☐ LLC ☐ LLP ☐ LP

BUSINESS OWNER'S INFORMATION

Name *

Title *

Telephone *

Federal Tax *

Number

ID

Email *

Address Line 1 *

Address Line 2 *

City *

Zip Code *

Country * Select Country

State * Select State

Business
Type:

- ☐ Sole Proprietorship ☒ General Partnership ☐ Corporation
☐ LLC - Single Member ☐ LLC - Multi Member ☐ LLP
☐ Government Agency ☐ Professional Association ☐ Non-Profit
☐ Other

Partner 1

Name: * Title: *

Phone: * SSN: *

Home Address 1

Address Line 1: * Address Line 2: *

City: * Zip Code: *

Country: - Select a Country - * State: - Select a State - *

Partner 2

Name: Title:

Phone: SSN:

PHYSICAL ADDRESS

Address Line 1 *

Address Line 2 *

City *

Zip Code *

Country *

State *

Date of Incorporation *

MAILING ADDRESS

☐ Same as Physical Address

Address Line 1 *

Address Line 2 *

City *

Zip Code *

Country *

State *

State of Incorporation *

LOCATION OF ACCOUNTING RECORDS

☐ Same as Physical Address

Address Line 1 *

City *

Country *

Address Line 2 *

Zip Code *

State *

CONTACT PERSON

Contact Name *

Contact Telephone *

Contact Title *

Contact Email *

AGENT FOR SERVICE OF PROCESS

Contact Name

☐ Same as Physical Address

Address Line 1

City

Country

Telephone Number

Address Line 2

Zip Code

State

BACK

SAVE AND
CONTINUE LATER

NEXT

3c. Additional Information

Welcome Louisiana Business Activity Business Information Additional Information Review Information Registration Complete	Additional Information	NAICS LOOKUP
	Website * <input type="text"/>	NAICS * <input type="text"/>
	What tangible personal property or services are sold in Louisiana? * <input type="text"/>	
	What type of sales are made into Louisiana? * <input type="radio"/> Wholesale Sales <input type="radio"/> Retail Sales <input type="radio"/> Member Only Sales <input type="radio"/> Food/Beverages <input type="radio"/> Firearm Sales <input type="radio"/> Tobacco Products <input type="radio"/> Other	
	Description of business activity * <input type="text"/>	
	Are your sales derived from any other manner of marketing other than through your website? * <input type="radio"/> No <input checked="" type="radio"/> Yes Describe: <input type="text"/>	
Do you sell on another entity's website? * <input type="radio"/> No <input checked="" type="radio"/> Yes List all other website: <input type="text"/>		
<div><input type="button" value="BACK"/> <input type="button" value="SAVE AND CONTINUE LATER"/> <input type="button" value="NEXT"/></div>		

4. FAQ Section – Need to capture all FAQ items to upload into the system. Will need Questions and corresponding answers to the questions.

Question -

Answer –

Frequently Asked Questions			
Select a State <input type="text" value="Louisiana"/>			
Filter by Keyword <input type="text"/>	Filter by Category <input type="text" value="General Questions"/>	Filter by Authority <input type="text" value=" <All Authorities>"/>	<input type="button" value="GO"/>

5. Contact Info for Taxing Authority – Need to capture all contact info for tax related questions.

Need:

- **Name:** Ex. Louisiana Department of Revenue
- **Agency:** Ex. Remote Sellers Commission
- **Contact Name:**
- **Address:**
- **Phone Number 1:**
- **Phone Number 2: (optional)**
- **Fax:**
- **Email:**
- **Website Address: (For information related to all things Remote Sellers, etc.)**

Tax Office Contact Information

State:

Authority:

Return:

Contact Information:

Name:	Ascension Parish	Phone 1:	225-621-2635
Agency:	Ascension Parish Sales and Use Tax Authority	Phone 2:	225-621-2640
Contact:	Mark West	Fax:	(225) 621-2644
Address:	PO Box 1718 Gonzales, LA 70707	Email:	dummy@salestaxonline.com
		Website:	http://www.laota.com/index.php/for-taxpayers/parish-info/a-b-1/Ascension

Originator ID: A465102219 

Remittance Rates:

Filing Period:

Col	Column Description	Tax Rate	V.C. Rate	Delq. Rate	Int. Rate
A	East Ascension Within Gonzales	4.5000%	2.0000%	5.0000%	1.2500%
B	East Ascension Within Sorrento	4.5000%	2.0000%	5.0000%	1.2500%
C	East Ascension Outside Gonzales or Sorrento	4.5000%	2.0000%	5.0000%	1.2500%
D	West Ascension Within Donaldsonville	5.0000%	2.0000%	5.0000%	1.2500%
E	West Ascension Outside Donaldsonville	4.5000%	2.0000%	5.0000%	1.2500%
G	Tanger Mall DD	5.5000%	2.0000%	5.0000%	1.2500%
H	Donaldsonville Annex	6.0000%	2.0000%	5.0000%	1.2500%
I	East Ascension Within Gonzales Conway Annexed Area	5.5000%	2.0000%	5.0000%	1.2500%

PRINT

PRINT ALL

Remittance rates displayed have been provided by the tax authority. Neither SalesTaxOnline.com nor any other 3rd party collectors are responsible for rate discrepancies at any time. If there is any question about the rates displayed, please contact the tax authority directly to confirm.

Need to lookup a Louisiana sales tax rate by address or geographical coordinates?

[Try using our Sales Tax Explorer tool.](#)

This tool allows you to lookup a location by address or coordinates for an accurate sales/use tax rate and easily calculates your total.